



# 2010 Spring Continuing Education Conference for Social Workers

April 28, 29 & 30, 2010  
Charleston (WV) Civic Center

## General Information

Welcome to the 26<sup>th</sup> Annual *Spring Continuing Education Conference for Social Workers!* An exceptional conference and educational experience has been planned for you from the opening *Keynote Address* by **Claudia Black**, MSW, PhD to the *Featured Closing Workshops!*

Social workers, mental health clinicians, and health and human services professionals are essential to the optimal functioning of everyone in society, including individuals, families, groups, communities and organizations. Good training is essential if we are to keep our skills honed to be most effective in our important work. The *Spring Conference* offers essential skills and knowledge to enhance your ability to meet the challenges of today and the future. Timely, skill-building workshops, exhilarating speakers, informative exhibits, a nurturing atmosphere, and *much* more await you. *We look forward to seeing you there!*

The West Virginia Chapter's *Spring Conference* is the largest annual conference in the NASW family. Sponsored by the National Association of Social Workers, West Virginia Chapter, it is a favored resource for professional continuing education and an unparalleled value. We are humbled by the confidence you place in us by registering to attend the conference, and work hard to earn your trust!

Last year's *Spring Conference* was attended by over 1,800 people. Please register early to secure your preferred workshop selections. Registration instructions are included here and on the Registration Request form, when available (online in mid-February; in print in early March). Please read carefully.

Substantial savings are available for early registration, new NASW membership and group registrations. Join your colleagues at the *Spring Conference* for learning, fun and a celebration of our wonderful profession!

## Who Should Attend

Social Workers and related health and human services professionals practicing in clinical, health, mental health, social agency and public welfare settings, those engaged in administration, management and supervision, those enrolled in the WVU Nonprofit Management Certificate Program, those providing direct services, treatment, case management and/or advocacy services to at-risk and vulnerable populations, as well as staff and leadership of non-profit community, religious and social service agencies and organizations.

## Location and Accessibility

The Charleston Civic Center, conveniently located within easy walking distance of local shops, restaurants and hotels, is fully accessible to persons of differing abilities.

See also *Note on ADA Accommodations* below.

## Exhibit Hall Gala Reception

Get connected and enjoy live music, food and fun with colleagues. View informational exhibits by resources and organizations of interest to you and your clients. *Exhibit Hall* access is limited to conference registrants, presenters, exhibitors and registered guests.

## **Optional Attendance Certificate**

To order this attractive optional certificate: add-on the \$10 fee at the time of registration and complete and return the *CE Record Accounting Form* (which you will receive in your registration packet) to verify accuracy. Allow 8 weeks for delivery. *Note:* Attendance Certificate fee payment cannot be made online. If you register online and wish to order an Attendance Certificate after the conference, send a written request, a copy of your completed *CE Record Accounting Form* and your check for \$10 to: NASW WV, 1608 Virginia Street East, Charleston, WV 25311.

## **Registration Information & Policies**

**TO REGISTER:** Please use the *Registration Request* form downloadable from this site, and use only one form per registrant please. Follow the instructions on the form to register successfully. You may also register online using our secure service. *See also important info elsewhere in these pages, in the Registration Request form and online at [www.NASWWV.org](http://www.NASWWV.org).* Full payment must accompany the registration. Fees include admission, registrant packet, refreshments and exhibit hall admission. Optional services may be purchased as desired.

**WORKSHOP SELECTIONS:** Visit [www.NASWWV.org](http://www.NASWWV.org) and click on “2010 Spring Conference Information” to access links to the workshop descriptions. Provide three choices of workshops in each time period you will attend. Registration is first-come, first-served and workshop capacity may be limited by the presenter’s preference or by room capacity fire codes. Register early to increase your chances of getting the workshops you want most. List 3 choices in each time period on the day/s you will attend. If your initial choice is filled, we will assign you to your 2nd or 3rd choice, as available. If all your choices are filled please plan to make an alternate selection at the conference.

**NOTE ON ADA ACCOMMODATION:** If you require ADA accommodation to facilitate conference participation, please provide a written request at the time you submit your completed conference registration and payment. Please register by March 28 to specify accommodation requests. Requests received after this date may not allow adequate processing time to arrange accommodation.

**PRE-REGISTRATION DEADLINE:** Please pre-register no later than *Saturday, April 10<sup>th</sup>*. You may register at-the-door during the conference. We must return registrations received after April 10<sup>th</sup> in order to make final conference preparations.

**CONFIRMATION:** Register by **April 12<sup>th</sup>** to receive a postcard or email confirmation, which should arrive by April 24. Call (304) 345-6279 April 23-26 if you have not received confirmation and wish to confirm by phone.

## **To Register**

### **BY MAIL:**

Complete the *Registration Request* form. Follow the instructions on the form or elsewhere in the registration brochure, enclose full payment and mail so as to be received by **April 12<sup>th</sup>** to:

**NASW Spring Conference  
1608 Virginia St. E.  
Charleston, WV 25311**

### **BY FAX:**

(Available only with payment by VISA/MC or Authorized Agency Purchase Order Form) Fax completed *Registration Request* only if paying by VISA/MasterCard or authorized agency purchase order (attach PO form) by **April 12<sup>th</sup>** to **(304) 720-3766**.

### **AT-THE-DOOR:**

Register at-the-door on April 27 (4 - 6pm) or April 28 - 30 (7:30am) by visiting our Registration Desk in the lobby of the Charleston Civic Center. *Great workshop selections will still be available when you register at the door!*

## **ONLINE:**

Visit [www.NASWWV.org](http://www.NASWWV.org) to register online or download a registration form. We utilize the *Acteva* secure online payment system for those interested in registering online. Non-refundable processing fees apply.

**PAYMENT POLICIES:** Make checks payable to: NASW-WV. We also accept payment by VISA/MasterCard or by authorized agency purchase order (with approved PO form accompanying the registration form). Our online registration system can accept other credit cards. Full payment must accompany registration. Incomplete registrations will be returned. Underpayment, insufficient funds notices and/or credit card denial constitute incompleteness. If your registration is returned you may re-register if paying by cash or money order; adding any bank charges incurred by NASW. Online registration is subject to processing fees and if verification of registration category status (NASW member, student, retired, etc). *See also additional policies and procedures on our website at [www.NASWWV.org](http://www.NASWWV.org), printed in the registration brochure and/or on the Registration Request form itself.*

**CANCELLATION/REFUND POLICIES:** Cancellation/refund requests must be received in writing (fax accepted). Processing fees apply. Processing fees: \$5 if written request is received prior to 4/1; \$20 if received 4/2 - 4/23. No refunds are possible after April 23. Please allow 4 - 6 weeks to receive refund. Refunds for online registration do not include refund of bank and service fees and may be made by check or credit card refund at our discretion; additional online processing fees may apply.

***Fine Print:*** *Conference schedule subject to change without notice. Conference registration and/or participation imply you have read and agree with all terms and conditions appearing in this online and/or the printed registration brochure, on the Registration Request form itself, or elsewhere as instructed, you agree to hold harmless NASW and its WV Chapter from loss or liability experienced as a result of your registration and/or participation, and you release NASW and its WV Chapter, their officers, directors, employees, volunteers, agents and insurers from liability for injuries or claims that may result from your registration and/or participation.*

## **Reading the Workshop Descriptions**

Brief descriptions of each workshop will appear in the online conference brochure at [www.NASWWV.org](http://www.NASWWV.org). Abbreviations at the end of each description provide additional information about what to expect if you attend.

**Attendance Limits:** Speakers may limit audience size to enhance the learning environment. Fire safety codes also limit workshop size. Room assignments are based on registration trends observed 14 days prior to the beginning of the conference. Please observe these limits to promote safety and an optimal conference experience.

**Topic Codes:** These define practice areas addressed by a workshop's content. Codes used this year: ADO: Adolescence; ADT: Addictions; AGE: Aging/Geriatrics; CC: Cross-cutting topics of interest to social workers in many practice settings; CLN: Clinical/Mental Health; CO: Community Organization/Advocacy; CYF: Children, Youth & Families; DD: Developmental Disabilities; DIV: Diversity/Cultural Competence; DOM: Domestic Violence; ETH: Social Work Ethics; HTH: Health Care; MGT: Management, Administration and Supervision; POL: Social Policy; PW: Public Welfare; RES: Referral Resources; SCH: School Social Work; SELF: Self-Care Strategies for the Client or Professional; SWE: Social Work Education; VET: Veterans, Military Personnel and their Families.

**Level of Practice Codes - BAS; INT; ADV; ALL:** These indicate the level of practice experience to which each workshop is geared. BAS: Basic; INT: Intermediate; ADV: Advanced; ALL: All practice levels.

**Notes in Italics** offer special instructions or information about the workshop, including continuation in another time period, special requests or requirements, sponsorship credits, and special CE applicability.

**Example:** *"Limit 40. HTH; CYF. INT."* indicates a workshop limited to up to 40 participants that have two or more years of practice experience. The topic relates to social work practice with children, youth and families in health care or health education settings.

## **Participant's *Bill of Rights***

### ***A. You have the right to a focused learning environment.***

1. If people disrupt the learning environment with unnecessary conversation, bring the discourtesy to their attention and respectfully ask that they continue their conversation outside the workshop or meeting room.
2. As a courtesy to others, arrive on time & ready to learn. If you would prefer a different workshop, come to the Registration Desk for help facilitating another good selection from the available workshops remaining.
3. Workshop seating capacity is limited by the presenter's request (to optimize learning) or by fire safety regulations. An empty seat is not an invitation to attend. Check with the Registration Desk for workshop options. Gate crashers disrupt the attendance honor system, create dissatisfaction and could result in stricter controls at future conferences.

### ***B. You have the right to express your opinion in writing.***

1. We really do read, learn from and make improvements based on your evaluations. Please complete the workshop and overall conference evaluation forms. Leave workshop evaluation forms in the workshop room.
2. Drop your completed Overall Evaluation at the Registration Desk as you leave the conference. Drop off your name badge and plastic cover to be entered into a drawing for free admission next year!