

Call for Proposals

Proposal Deadline: September 15, 2010

2011 Spring Continuing Education Conference for Social Workers

Wed. – Fri., April 13, 14 & 15, 2011, Charleston (WV) Civic Center

A. Title Page *Provide the following information in detail. Attach extra sheets as needed.*

1. **Title of Presentation** (10 words or less) _____
2. **Type of Presentation** (Please Check Only One - Use One Form for Each Proposal)
 1.5-hour Workshop 3-hour Workshop 1-hour Networking Session
3. **Lead Presenter Information** (The Lead presenter serves as our primary contact person & informs any co-presenters.)
Full Name _____ Degree/s _____ Job Title _____
Employer _____ Professional License _____ (indicate state if not WV)
4. **Address** (Please indicate whether the address listed is your work or home address.) Work Home
Street/Number _____ City _____ State _____ Zip _____
5. **Phone / Email** Work Phone _____ Cell _____ Fax _____
Email _____ Alternate Email _____
6. **Co-Presenters** *Check here if co-presenters will be involved and attach a resume or biographical statement for each, including complete contact information. There is a limit of two co-presenters for workshops, four co-presenters for panel presentations, and one co-presenter for Networking Sessions. Presenters and co-presenters receive a substantial registration fee discount.*
7. **Audience Size Limit** No Limit; Or insert limit number here: _____ (Suggested minimum: 50.)
8. **Audio Visual Equipment** No AV Required Equipment Needed (list): _____
Note: NASW WV will provide AV equipment from the following list and only if specified above. Equipment List: TV with VCR or DVD Player, Overhead Projector, Slide Projector, Flipchart with markers. Request only the equipment you will actually utilize. Note that we can NOT provide LCD projectors, laptop computers or other equipment not listed above. You may bring your own equipment and assume responsibility for its safety and operation. NASW WV can provide on-site technical assistance with adequate notice.
9. **Level of Practice session is geared to:** (check one) Advanced Intermediate Entry All practice levels
10. **Previous Presentations** When & where have you presented this workshop or training material within the past 2 years?
11. **Signature of Lead Presenter** Signature _____ Date _____

Note: The Spring Conference Planning Committee reviews & acts on each proposal. Information provided after receipt of the initial proposal may affect committee action. Proposal submission implies agreement with all committee policies, review guidelines & decisions.

B. Proposal Abstract

IMPORTANT: Attach a separate sheet with the following information and also complete the items below:

- 100-word abstract describing the session's intent and focus
- Learning objectives
- Statement of relevance to social work skills, values, knowledge and/or ethical considerations
- Any considerations that may affect your ability to present this session if it is accepted.

Instructional Methods: Lecture Group participation Panel presentation Q&A session Other: _____

Practice Category (check all that apply):

- Administration/ Management Case Management
 Community Organization Core Social Work Skills Direct Practice Diversity Ethics Self Care & Wellness
 Social Policy & Legislation Social Work Education Clinical/Mental Health Practice
 Other: (please specify) _____

C. Attach Resume, CV or Biographical background statement for EACH presenter

Deadline for Submission of Proposals: *On or before* September 15, 2010

Note: If you do not receive a message within one week confirming receipt of your proposal please contact our office.

Mail Completed Form, Cover Letter, Abstract and Resume to: 2011 Spring CE Conference Proposal
1608 Virginia Street East
Charleston, West Virginia 25311

For additional info: Phone: (304) 345-6279 Fax: 720-3766 Email: Mail@NASWWV.org Web: www.NASWWV.org